

UCIDA

Ulster County Industrial Development Agency

January 13, 2016
8:00 a.m.
Karen Binder Library
6th Floor
Ulster County Office Building
244 Fair Street
Kingston, NY

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Mission Statement
4. Approval of the Minutes of December 9, 2015 Meeting
5. Approval of the Financials
6. Committee Reports
 - Audit Committee
 - Governance Committee
 - Acknowledgement of Fiduciary Duties
 - Confidential Evaluation of Board Performance
 - Approval of amended Bylaws
 - Approval of Finance Charter
 - Approval of amended Audit Committee and Governance Charters
 - Ready2Go Committee
7. 2016 Organizational/Housekeeping Resolution
 - Election of Officers
 - Confirmation of Regular Agency Meeting Schedule
 - Appointment of Chief Executive Officer and Staff to the Agency
 - Appointment of Chief Financial Officer to the Agency
 - Appointment of Agency Counsel
 - Appointment of Bond Counsel to the Agency
 - Appointment of Bank of the Agency and Accounts
 - Approval and Confirmation of Agency Policies
 - Mission Statement
 - Code of Ethics
 - Compensation Policy
 - Defense and Indemnification Policy
 - Enforcement of Agency Projects Policy
 - Fee Schedule Policy
 - Contract for Services Funding Criteria and Application

UCIDA
Page 2
January 13, 2016
8:00 a.m.
Karen Binder Library

- Investment and Deposit Policy
 - No Extension of Credit Policy
 - Procurement Policy
 - Property Disposition Policy
 - Travel Policy and Reconciliation of Expense
 - Uniform Tax Exemption Policy
 - Uniform Tax Policy Matrix
 - Whistleblower Policy
 - Appointment of Contract Officer
 - Appointment of Investment Officer
 - Appointment of Governance Committee Members
 - Appointment of Audit Committee Members
 - Appointment of Finance Committee Members
8. Old Business
- Woodland Pond
9. New Business
- HVEDC 2016 Dues
 - Agreement for Administration of the Agency
 - 2016 NYSEDC Economic Development Conference
 - Potential project updates
10. Public Comment
11. Adjournment