

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

Status: CERTIFIED

Certified Date: 03/31/2023

Governance Information (Authority-Related)

Question		Response	URL (if Applicable)
1.	Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?	Yes	https://www.ulstercountyida.com/wp-content/uploads/CRC-2022-Operations-and-Accomplishments-Final.pdf
2.	As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls?	Yes	https://www.ulstercountyida.com/wp-content/uploads/CRC-Assessment-of-the-Effectiveness-of-Internal-Controls-Final.pdf
3.	Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
4.	Does the independent auditor provide non-audit services to the Authority?	No	N/A
5.	Does the Authority have an organization chart?	Yes	https://www.ulstercountyida.com/wp-content/uploads/Adopted-Organizational-Chart.pdf
6.	Are any Authority staff also employed by another government agency?	Yes	Ulster County Industrial Development Agency / Ulster County, NY
7.	Has the Authority posted their mission statement to their website?	Yes	https://www.ulstercountyida.com/uccrc/
8.	Has the Authority's mission statement been revised and adopted during the reporting period?	No	N/A
9.	Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL.		https://www.ulstercountyida.com/wp-content/uploads/CRC-Assessment-of-Mission-and-Goals-Final.pdf

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

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Governance Information (Board-Related)

Question	Response	URL (If Applicable)
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Has the Board established a Finance Committee in accordance with Section 2824(8) of PAL?	Yes	N/A
4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		https://www.ulstercountyida.com/about-us/
5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		https://www.ulstercountyida.com/uccrc/
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	https://www.ulstercountyida.com/wp-content/uploads/Bylaws.pdf
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	https://www.ulstercountyida.com/wp-content/uploads/Code-of-Ethics-1-19-22.pdf
9. Does the Board review and monitor the Authority's implementation of financial and management controls?	Yes	N/A
10. Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11. Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	Yes	N/A
Time and Attendance	Yes	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	Yes	N/A
12. Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL?	Yes	N/A
13. Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	Yes	N/A
14. Was a performance evaluation of the board completed?	Yes	N/A
15. Was compensation paid by the Authority made in accordance with employee or union contracts?	Yes	N/A
16. Has the board adopted a conditional/additional compensation policy governing all employees?	No	

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

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Board of Directors Listing

Name	Archer, Lynn	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	6/1/2022	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	12/31/2023	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Name	Eynon, Diane	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	6/1/2022	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	12/31/2023	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

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Name	Ham, Michael	Nominated By	Local
Chair of the Board	Yes	Appointed By	Local
If yes, Chair Designated by	Elected by Board	Confirmed by Senate?	N/A
Term Start Date	6/1/2022	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	12/31/2023	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Name	Jones, Richard O	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	6/13/2018	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	05/31/2022	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	Yes
Designee Name		Ex-Officio	

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

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Name	Kelley, Steven	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	6/1/2022	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	12/31/2023	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Name	Malcolm, James	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	4/8/2009	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	05/31/2022	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

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Name	Reece, Orlando	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	6/10/2020	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	05/31/2022	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Name	Savona, Daniel	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	6/13/2018	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	05/31/2022	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

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Certified Date: 03/31/2023

Name	Silverman, Rachel	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	6/1/2022	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	12/31/2023	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Name	Storms, Faye	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	7/11/2018	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	05/31/2022	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	Yes
Designee Name		Ex-Officio	

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

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Certified Date: 03/31/2023

Name	Tyler, Rashida	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	6/1/2022	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	12/31/2023	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Name	Wahal, Kaustubh	Nominated By	Local
Chair of the Board	No	Appointed By	Local
If yes, Chair Designated by		Confirmed by Senate?	N/A
Term Start Date	6/1/2022	Has the Board Member/Designee Signed the Acknowledgement of Fiduciary Duty?	Yes
Term Expiration Date	12/31/2023	Complied with Training Requirement of Section 2824?	Yes
Title		Does the Board Member/Designee also Hold an Elected or Appointed State Government Position?	No
Has the Board Member Appointed a Designee?		Does the Board Member/Designee also Hold an Elected or Appointed Municipal Government Position?	No
Designee Name		Ex-Officio	

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

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Staff Listing

Name	Title	Group	Department/ Subsidiary	Union Name	Bargaining Unit	Full Time/ Part Time	Exempt	Base Annualized Salary	Actual salary paid to the Individual	Overtime paid by Authority	Performance Bonus	Extra Pay	Other Compensati on/Allowanc es/Adjustme nts	Total Compensati on paid by Authority	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by a State or local governme nt
Feaster, Amber	Acting Administrative Staff	Managerial				PT	Yes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Yes
Jennifer, Mahler	Acting Administrative Staff	Technical and Engineering				PT	Yes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Yes
Woodworth, Rose	Executive Director	Managerial				PT	No	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	No

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

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Benefit Information

During the fiscal year, did the Authority continue to pay for any of the above mentioned benefits for former staff or individuals affiliated With the Authority after those individuals left the Authority?	No
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Board Members

Name	Title	Severance Package	Payment for Unused Leave	Club Memberships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of these Benefits	Other
Archer, Lynn	Board of Directors												X	
Eynon, Diane	Board of Directors												X	
Ham, Michael	Board of Directors												X	
Jones, Richard O	Board of Directors												X	
Kelley, Steven	Board of Directors												X	
Malcolm, James	Board of Directors												X	
Reece, Orlando	Board of Directors												X	
Savona, Daniel	Board of Directors												X	
Silverman, Rachel	Board of Directors												X	
Storms, Faye	Board of Directors												X	
Tyler, Rashida	Board of Directors												X	
Wahal, Kaustubh	Board of Directors												X	

Staff

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

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Certified Date: 03/31/2023

Name	Title	Severance Package	Payment for Unused Leave	Club Memberships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of these Benefits	Other
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Annual Report for Ulster County Capital Resource Corporation

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Run Date: 03/31/2023

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Subsidiary/Component Unit Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct?	Yes
Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this Authority and not independently filing reports in PARIS?	No

Name of Subsidiary/Component Unit	Status
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Request Subsidiary/Component Unit Change

Name of Subsidiary/Component Unit	Status	Requested Changes
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Request Add Subsidiaries/Component Units

Name of Subsidiary/Component Unit	Establishment Date	Purpose of Subsidiary/Component Unit
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Request Delete Subsidiaries/Component Units

Name of Subsidiary/Component Unit	Termination Date	Reason for Termination	Proof of Termination Document Name
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Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

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Summary Financial Information
SUMMARY STATEMENT OF NET ASSETS

		Amount
Assets		
Current Assets		
	Cash and cash equivalents	\$263,170.17
	Investments	\$202,535.74
	Receivables, net	\$0.00
	Other assets	\$0.00
	Total current assets	\$465,705.91
Noncurrent Assets		
	Restricted cash and investments	\$4,260.00
	Long-term receivables, net	\$0.00
	Other assets	\$0.00
Capital Assets		
	Land and other nondepreciable property	\$0.00
	Buildings and equipment	\$0.00
	Infrastructure	\$0.00
	Accumulated depreciation	\$0.00
	Net Capital Assets	\$0.00
	Total noncurrent assets	\$4,260.00
Total assets		\$469,965.91
Liabilities		
Current Liabilities		
	Accounts payable	\$21,179.33
	Pension contribution payable	\$0.00
	Other post-employment benefits	\$0.00
	Accrued liabilities	\$0.00
	Deferred revenues	\$0.00
	Bonds and notes payable	\$0.00
	Other long-term obligations due within one year	\$0.00
	Total current liabilities	\$21,179.33
Noncurrent Liabilities		

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

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	Pension contribution payable		\$0.00
	Other post-employment benefits		\$0.00
	Bonds and notes payable		\$0.00
	Long term leases		\$0.00
	Other long-term obligations		\$4,260.00
	Total noncurrent liabilities		\$4,260.00
Total liabilities			\$25,439.33
Net Asset (Deficit)			
Net Assets			
	Invested in capital assets, net of related debt		\$0.00
	Restricted		\$0.00
	Unrestricted		\$444,526.58
	Total net assets		\$444,526.58

SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS

			Amount
Operating Revenues			
	Charges for services		\$72,250.00
	Rental and financing income		\$0.00
	Other operating revenues		\$4,105.47
	Total operating revenue		\$76,355.47
Operating Expenses			
	Salaries and wages		\$0.00
	Other employee benefits		\$0.00
	Professional services contracts		\$23,780.60
	Supplies and materials		\$4.21
	Depreciation and amortization		\$0.00
	Other operating expenses		\$4,332.19
	Total operating expenses		\$28,117.00
Operating income (loss)			\$48,238.47
Nonoperating Revenues			
	Investment earnings		\$1,415.92
	State subsidies/grants		\$0.00
	Federal subsidies/grants		\$0.00
	Municipal subsidies/grants		\$0.00
	Public authority subsidies		\$0.00

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

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	Other nonoperating revenues		\$0.00
	Total nonoperating revenue		\$1,415.92
Nonoperating Expenses			
	Interest and other financing charges		\$0.00
	Subsidies to other public authorities		\$0.00
	Grants and donations		\$110,000.00
	Other nonoperating expenses		\$0.00
	Total nonoperating expenses		\$110,000.00
	Income (loss) before contributions		(\$60,345.61)
Capital contributions			\$0.00
Change in net assets			(\$60,345.61)
Net assets (deficit) beginning of year			\$504,872.28
Other net assets changes			(\$0.09)
Net assets (deficit) at end of year			\$444,526.58

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

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Certified Date: 03/31/2023

Current Debt

Question		Response
1.	Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	Yes
2.	If yes, has the Authority issued any debt during the reporting period?	No

New Debt Issuances

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

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Certified Date: 03/31/2023

Schedule of Authority Debt

Type of Debt			Statutory Authorization(\$)	Outstanding Start of Fiscal Year(\$)	New Debt Issuances(\$)	Debt Retired (\$)	Outstanding End of Fiscal Year(\$)
State Obligation	State Guaranteed						
State Obligation	State Supported						
State Obligation	State Contingent Obligation						
State Obligation	State Moral Obligation						
Other State-Funded	Other State-Funded						
Authority Debt - General Obligation	Authority Debt - General Obligation						
Authority Debt - Revenue	Authority Debt - Revenue						
Authority Debt - Other	Authority Debt - Other						
Conduit		Conduit Debt	0.00	74,585,000.00	0.00	950,000.00	73,635,000.00
Conduit		Conduit Debt - Pilot Increment Financing	0.00	1.00	0.00	0.00	1.00
TOTALS			0.00	74,585,001.00	0.00	950,000.00	73,635,001.00

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

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Certified Date: 03/31/2023

Real Property Acquisition/Disposal List

This Authority has indicated that it had no real property acquisitions or disposals during the reporting period.

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

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Certified Date: 03/31/2023

Personal Property

This Authority has indicated that it had no personal property disposals during the reporting period.

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

Status: CERTIFIED

Certified Date: 03/31/2023

Property Documents

Question		Response	URL (If Applicable)
1.	In accordance with Section 2896(3) of PAL, the Authority is required to prepare a report at least annually of all real property of the Authority. Has this report been prepared?	Yes	https://www.ulstercountyida.com/wp-content/uploads/2022-CRC-Real-Property-Report-w-Certification-Final.pdf
2.	Has the Authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property?	Yes	https://www.ulstercountyida.com/wp-content/uploads/Property-Disposition-Policy-2.pdf
3.	In accordance with Section 2896(1) of PAL, has the Authority named a contracting officer who shall be responsible for the Authority's compliance with and enforcement of such guidelines?	Yes	N/A

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

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Grant Information

Source of Grant Funds	Not for Profit
Name of Grant Recipient	People's Place
Address Line1	17 St James St
Address Line2	
City	KINGSTON
State	NY
Postal Code - Plus4	12401
Province/Region	
Country	United States
Amount of Grant Award Provided During Reporting Year	\$110,000.00
Date Grant Awarded	12/15/2021
Purpose of Grant	Marketing and Business Recruitment
Was the Grant Expected to Result in New Jobs Being Created?	No
If yes, How Many Jobs Were Planned to be Created?	
If yes, How Many Jobs Have Been Created to Date?	

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

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Loan Information

This Authority has indicated that it did not have any outstanding loans during the reporting period.

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

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Bond Information

Name of Recipient of Bond Proceeds	Romeo Enterprises	Bond Interest Rate	0
Address Line1	1670-1678 Ulster Avenue	Last Year Bonds Expected to be Retired	2027
Address Line2		Amount of Bond Principal Retired during the Reporting Year	0
City	LAKE KATRINE	Amount of Bond Principal Retired Prior to Reporting Year	
State	NY	Current Amount of Bonds Outstanding	\$1.00
Postal Code	12449	Purpose of Project Requiring the Bond Issuance	Business Expansion/Startup
Plus4		Was the Bond Issuance Expected to Result in New Jobs Being Created?	Yes
Province/Region		If yes, How Many Jobs Were Planned to be Created?	18
Country	United States	If yes, How Many Jobs Have Been Created to Date?	12
Amount of Bonds Issued	\$1.00	Have the Bonds Been Fully Retired?	No
Date Bonds Issued	5/17/2022		

Name of Recipient of Bond Proceeds	Woodland Pond at New Paltz	Bond Interest Rate	5.25
Address Line1	100 Woodland Pond Circle	Last Year Bonds Expected to be Retired	2053
Address Line2		Amount of Bond Principal Retired during the Reporting Year	950000
City	NEW PALTZ	Amount of Bond Principal Retired Prior to Reporting Year	3215000
State	NY	Current Amount of Bonds Outstanding	\$73,635,000.00
Postal Code	12561	Purpose of Project Requiring the Bond Issuance	Residential Property Construction/Acquisition/Rehabilitation/ Improvement
Plus4		Was the Bond Issuance Expected to Result in New Jobs Being Created?	No
Province/Region		If yes, How Many Jobs Were Planned to be Created?	
Country	United States	If yes, How Many Jobs Have Been Created to Date?	
Amount of Bonds Issued	\$77,800,000.00	Have the Bonds Been Fully Retired?	No
Date Bonds Issued	12/28/2017		

Annual Report for Ulster County Capital Resource Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

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Certified Date: 03/31/2023

Additional Comments