

DATED: January 19, 2022

UCCRC

Ulster County Capital Resource Corporation
P.O. Box 4265, Kingston, NY 12402-4265

January 19, 2022 - 10:00 AM (or immediately following the IDA meeting)

via Zoom - <https://us02web.zoom.us/j/81641119687> Meeting ID: 816 4111 9687

One tap mobile - +16465588656, 81641119687# US (New York)

AGENDA

- 1) Call to order
- 2) Roll call **(page 2)**
- 3) Mission statement
- 4) Approval of the minutes of December 15, 2021 Regular Meeting **(page 3)**
- 5) Public comment agenda items only
- 6) Financials **(page 7)**
- 7) Chair's report
- 8) Chief Executive Officer's report
 - a) Organizational Resolutions
 - i. Election of Chairman **(page 9)**
 - ii. Election of Balance of Officers **(page 13)**
 - iii. Housekeeping Resolutions **(page 17)**
- 9) Committee reports
 - a) Audit
 - b) Finance
 - c) Governance
- 10) Old Business
- 11) New Business
- 12) Adjournment

The mission of the Ulster County Capital Resource Corporation (UCCRC) is to promote community and economic development in Ulster County in ways that complement the work of Ulster County, primarily through issuing and selling bonds for non-profit institutions.

Item 2.

Roll Call

	<u>Present</u>	<u>Absent</u>
James Malcolm, Chair	_____	_____
Diane Eynon, Vice Chair/Treasurer	_____	_____
Michael J. Ham, Secretary	_____	_____
Faye Storms, Assistant Treasurer	_____	_____
Orlando Reece, Assistant Secretary	_____	_____
Daniel Savona, Assistant Secretary	_____	_____
Richard O. Jones, Member	_____	_____

UCCRC

Ulster County Capital Resource Corporation

ULSTER COUNTY CAPITAL RESOURCE CORPORATION MINUTES December 15, 2021

A regular monthly meeting of the Ulster County Capital Resource Corporation was held on Wednesday, December 15, 2021 at 10:00 A.M., immediately following the monthly Board meeting of the Ulster County Industrial Development Agency via Zoom.

PLEDGE OF ALLEGIANCE

The members of the Agency participated in the Pledge of Allegiance to the flag.

Roll Call

The following agency members were present:

James Malcolm	Chair
Dr. Diane Eynon	Vice Chair/Treasurer
Michael J. Ham	Secretary
Orlando Reece	Assistant Secretary
	Secretary
Daniel Savona	Assistant Secretary
Richard O. Jones	Member/Chief Financial Officer

The following agency members were absent with notice:

Faye Storms	Assistant Treasurer
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Additional Attendees:

Rose Woodworth	Chief Executive Officer
A. Joseph Scott, Esq.	Agency Counsel

The meeting was called to order at 10:16 A.M. by Chair James Malcolm.

Roll Call

Roll was called, and it was noted that a quorum was present.

P.O. Box 4265, Kingston, NY 12402-4265

READING OF THE UCCRC MISSION STATEMENT

The mission of the Ulster County Capital Resource Corporation (UCCRC) is to promote community and economic development in Ulster County in ways that complement the work of Ulster County, primarily through issuing and selling bonds for non-profit institutions.

MINUTES

Motion: Richard O. Jones, seconded by Orlando Reece, moved to approve the minutes of the December 2, 2021 meeting as presented.

Vote: The motion was unanimously adopted (6-0).

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

There was no executive session.

FINANCIALS

Chief Executive Officer Rose Woodworth presented the financials. The only activity was interest income of \$54.29. As with the IDA, the funds are where they are based on the best interest rates.

Motion: Michael J. Ham, seconded by Richard O. Jones, made a motion to accept the financials as presented.

Vote: The motion was unanimously adopted (6-0).

CHAIR'S REPORT

Same as discussed in the Industrial Development Agency's meeting.

The Chair added that he is honored to serve as a Board member and doubly honored to work with this group of people. He commended the Board for working together as a group. He believes the citizenry of the County and the business climate should be happy for that.

Chief Executive Officer's Report

No report.

COMMITTEE REPORTS

Audit Committee

No report.

Finance Committee

No report.

Governance Committee

Same as discussed in the Industrial Development Agency's meeting.

OLD BUSINESS

None.

NEW BUSINESS

Resolution Approving Charitable Contribution

Motion: Michael J. Ham, seconded by Daniel Savona, made a motion to donate \$100,000 to utilize the People's Place to facilitate a program to distribute two thousand \$50 gift cards with a clause in place to include any associated costs to the distribution of the cards throughout Ulster County to the people in need.

Vote: The motion was unanimously adopted (6-0).

Secretary Michael J. Ham stated that with a lot of people in need coming off the pandemic, this money is needed throughout the County more than ever. \$100,000 seems like a lot of money, but it will go quickly in denominations of \$50. Neither the CRC nor the IDA could give out the \$50 gift cards so Mr. Ham reached out to People's Place because they do this kind of work. They can facilitate and distribute the cards throughout different designated areas throughout the county to get them to people who need them. These cards can offset the cost of other items that the food bank or food pantries cannot provide. This program will be tracked in place so no cigarettes or alcohol can be bought with the cards. There will be a one-year sunset date to distribute these cards. The Board will also be talking with People's Place because they will be providing monthly updates on where they move the cards and who receives them.

Spreadsheets and accountability will also be included. The Agency Counsel put together a resolution in an attempt to formalize the discussions that had been had with respect to this undertaking. Mr. Scott then directed attention to section one of the resolution where there are several findings that appear on page 11 and 12 of the materials which demonstrate the background work that the staff and Board members have done. In addition, the post-contribution steps that the board will be taking with respect to reviewing the results of this action are listed.

Motion: Orlando Reece, seconded by Michael J. Ham, made a motion to go to a roll call vote for the resolution as presented by Counsel regarding this matter.

Vote: The motion was unanimously adopted (6-0).

Vote: The Board voted as follows:

James Malcolm	Aye
Faye Storms	Absent with notice
Dr. Diane Eynon	Aye
Michael J. Ham	Aye
Orlando Reece	Aye
Daniel Savona	Aye via telephone
Richard O. Jones	Aye

The Chair commended everyone who has gotten behind this and for helping people in need during this tough time. He thanked the Chair of Governance for bringing this to the table and for all the good discussion on how to facilitate this to the Board members. He commended the CEO for her talent, mindset, and her good positions and ideas. He wished everyone a happy holiday. The CEO said she will be out of state but will still be available. She planned on having the Audit and Governance Committee meetings via Zoom and will work with Counsel to make sure documents can get signed and notarized. The Chair asked if there has been an actuary secured at this point. The CEO replied that there was an actuary who was let go but she is working on it again.

ADJOURNMENT

Motion: Orlando Reece, seconded by Richard O. Jones, moved to adjourn the meeting.

Vote: The motion was unanimously adopted (6-0).

The meeting was adjourned at 11:52 A.M.

Respectfully submitted,

Michael J. Ham, Secretary

Ulster County Capital Resource Corporation
Statement of Activity Budget vs. Actual
December & January through December 2021

PRELIMINARY

	<u>Dec 21</u>	<u>Jan-Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense					
Income					
4000 · Charges for Services					
4025 · Annual Administrative Fees	0.00	3,250.00	2,250.00	1,000.00	144.44%
4030 · Application Fees	0.00	0.00	500.00	-500.00	0.0%
4090 · Project Admin Fees (Pass-Thru)	0.00	0.00	500.00	-500.00	0.0%
Total 4000 · Charges for Services	<u>0.00</u>	<u>3,250.00</u>	<u>3,250.00</u>	<u>0.00</u>	<u>100.0%</u>
Total Income	<u>0.00</u>	<u>3,250.00</u>	<u>3,250.00</u>	<u>0.00</u>	<u>100.0%</u>
Expense					
6000 · Professional Fees					
6010 · Administrative Staff Fees	3,100.00	13,150.00	8,000.00	5,150.00	164.38%
6030 · Legal Fees	0.00	0.00	1,000.00	-1,000.00	0.0%
6040 · Auditing Fees	0.00	5,000.00	4,500.00	500.00	111.11%
6050 · Website/Marketing	0.00	0.00	5,000.00	-5,000.00	0.0%
6060 · Contracts for Other Services	0.00	0.00	1,000.00	-1,000.00	0.0%
Total 6000 · Professional Fees	<u>3,100.00</u>	<u>18,150.00</u>	<u>19,500.00</u>	<u>-1,350.00</u>	<u>93.08%</u>
6100 · Project Admin Fees (Pass-Thru)	1,180.38	1,180.38	1,000.00	180.38	118.04%
6200 · Other Expenses					
6210 · Office Expense & Postage	0.53	6.17	100.00	-93.83	6.17%
6220 · Insurance	0.00	407.19	500.00	-92.81	81.44%
6230 · Travel/Meals	0.00	0.00	200.00	-200.00	0.0%
6240 · PPE Grants Program	0.00	84,098.35			
Total 6200 · Other Expenses	<u>0.53</u>	<u>84,511.71</u>	<u>800.00</u>	<u>83,711.71</u>	<u>10,563.96%</u>
Total Expense	<u>4,280.91</u>	<u>103,842.09</u>	<u>21,300.00</u>	<u>82,542.09</u>	<u>487.52%</u>
Net Ordinary Income	<u>-4,280.91</u>	<u>-100,592.09</u>	<u>-18,050.00</u>	<u>-82,542.09</u>	<u>557.3%</u>
Other Income/Expense					
Other Income					
7010 · Interest Income	53.85	1,166.49	8,400.00	-7,233.51	13.89%
7900 · Net Asset Appropriation	0.00	0.00	9,650.00	-9,650.00	0.0%
Total Other Income	<u>53.85</u>	<u>1,166.49</u>	<u>18,050.00</u>	<u>-16,883.51</u>	<u>6.46%</u>
Net Other Income	<u>53.85</u>	<u>1,166.49</u>	<u>18,050.00</u>	<u>-16,883.51</u>	<u>6.46%</u>
Net Income	<u><u>-4,227.06</u></u>	<u><u>-99,425.60</u></u>	<u><u>0.00</u></u>	<u><u>-99,425.60</u></u>	<u><u>100.0%</u></u>

Ulster County Capital Resource Corporation
Balance Sheet

01/10/22

As of December 31, 2021

Accrual Basis

PRELIMINARY

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
1010 · Cash, Checking (BOGC)	237,411.11
1020 · Cash, Checking (M&T 3931)	15,889.28
1030 · Cash, Savings (M&T 4436)	50,007.13
1090 · Rhinebeck Savings CD 9000	201,454.76
Total Checking/Savings	504,762.28
Total Current Assets	504,762.28
TOTAL ASSETS	504,762.28
LIABILITIES & EQUITY	
Equity	
3000 · Unrestricted Net Assets	604,187.88
Net Income	-99,425.60
Total Equity	504,762.28
TOTAL LIABILITIES & EQUITY	504,762.28

**ULSTER COUNTY CAPITAL RESOURCE CORPORATION
2022 ELECTION OF CHAIR**

A regular meeting of Ulster County Industrial Development Agency (the “Agency”) was convened on January 19, 2022 at 10:00 o’clock a.m., local time, in public session via video conference.

The meeting was called to order by the (Vice) Chair of the Agency and, upon roll being called, the following members of the Agency were:

PRESENT:

James Malcolm	Chair
Diane Eynon, Ph.D.	Vice Chair/Treasurer
Faye Storms	Assistant Treasurer
Michael J. Ham	Secretary
Orlando Reece	Assistant Secretary
Daniel Savona	Assistant Secretary
Richard O. Jones	Chief Financial Officer/Member

Each of the members present participated in the meeting either in person or remotely pursuant to the signing into law on _____, 2022 of Chapter ___ of the Laws of 2022.

ABSENT:

STAFF PRESENT INCLUDED THE FOLLOWING:

Rose Woodworth	Chief Executive Officer
A. Joseph Scott, III, Esq.	Special Counsel

The following resolution was offered by _____, seconded by _____, to wit:

Resolution No. 0122-

RESOLUTION APPROVING THE ELECTION OF THE CHAIR OF THE CORPORATION.

WHEREAS, the Corporation is authorized and empowered by the provisions of Section 1411 of the New York State Not-For-Profit Corporation Law (the “NFPCL”) to take steps to relieve and reduce unemployment, promote and provide for additional and maximum employment, better and maintain job opportunities, instruct or train individuals to improve or develop their capabilities for such jobs, carry on scientific research for the purpose of aiding a community or geographical area by attracting new industry to the community or area or by encouraging the development of, or retention of, an industry in the community or area, lessening the burdens of government and acting in the public interest; and

WHEREAS, the NFPCL and the Corporation’s certificate of incorporation allow the Corporation to make certain appointments; and

WHEREAS, the members of the Corporation desire to elect the Chair of the Corporation;

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE ULSTER COUNTY CAPITAL RESOURCE CORPORATION, AS FOLLOWS:

Section 1. The Corporation hereby takes the following actions:

(A) Approves the election of the Chair described in Schedule A attached hereto.

Section 2. The Corporation hereby authorizes the Chair of the Corporation to take all steps necessary to implement the matters described in Schedule A attached.

Section 3. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

James Malcolm	VOTING	_____
Diane Eynon, Ph.D.	VOTING	_____
Faye Storms	VOTING	_____
Michael J. Ham	VOTING	_____
Orlando Reece	VOTING	_____
Daniel Savona	VOTING	_____
Richard O. Jones	VOTING	_____

The foregoing Resolution was thereupon declared duly adopted.

STATE OF NEW YORK)
) SS.:
COUNTY OF ULSTER)

I, the undersigned (Assistant) Secretary of Ulster County Capital Resource Corporation (the “Corporation”), DO HEREBY CERTIFY that I have compared the foregoing annexed extract of the minutes of the meeting of the members of the Corporation, including the Resolution contained therein, held on January 19, 2022 with the original thereof on file in my office, and that the same is a true and correct copy of said original and of such Resolution contained therein and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (A) all members of the Corporation had due notice of said meeting; (B) said meeting was in all respects duly held; (C) pursuant to Chapter ___ of the Laws of 2022 (the “2022 Laws”), said meeting was open to the general public, and due notice of the time and place of said meeting was duly given; and (D) there was a quorum of the members of the Corporation, either in person or attending remotely in accordance with the 2022 Laws, throughout said meeting.

I FURTHER CERTIFY that, as of the date hereof, the attached Resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Corporation this ____ day of January, 2022.

(Assistant) Secretary

(SEAL)

SCHEDULE A

Chair of the Corporation	James Malcolm, Chair
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**ULSTER COUNTY CAPITAL RESOURCE CORPORATION
2022 ELECTION OF THE OFFICERS AND APPOINTMENT
OF COMMITTEES OF THE CORPORATION**

A regular meeting of Ulster County Capital Resource Corporation (the “Corporation”) was convened on January 19, 2022 at 10:00 o’clock a.m., local time, in public session via video conference.

The meeting was called to order by the (Vice) Chair of the Corporation and, upon roll being called, the following members of the Corporation were:

PRESENT:

James Malcolm	Chair
Diane Eynon, Ph.D.	Vice Chair/Treasurer
Faye Storms	Assistant Treasurer
Michael J. Ham	Secretary
Orlando Reece	Assistant Secretary
Daniel Savona	Assistant Secretary
Richard O. Jones	Chief Financial Officer/Member

Each of the members present participated in the meeting either in person or remotely pursuant to the signing into law on _____, 2022 of Chapter ___ of the Laws of 2022.

ABSENT:

STAFF PRESENT INCLUDED THE FOLLOWING:

Rose Woodworth	Chief Executive Officer
A. Joseph Scott, III, Esq.	Special Counsel

The following resolution was offered by _____, seconded by _____, to wit:

Resolution No. 0122-

**RESOLUTION APPROVING THE ELECTION OF OFFICERS AND APPOINTMENT
OF COMMITTEES OF THE CORPORATION.**

WHEREAS, the Corporation is authorized and empowered by the provisions of Section 1411 of the New York State Not-For-Profit Corporation Law (the “NFPCL”) to take steps to relieve and reduce unemployment, promote and provide for additional and maximum employment, better and maintain job opportunities, instruct or train individuals to improve or develop their capabilities for such jobs, carry on scientific research for the purpose of aiding a community or geographical area by attracting new industry to the community or area or by encouraging the development of, or retention of, an industry in the community or area, lessening the burdens of government and acting in the public interest; and

WHEREAS, the NFPCL and the Corporation's certificate of incorporation allow the Corporation to make certain appointments; and

WHEREAS, the members of the Corporation desire to elect the officers of the Corporation;

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE ULSTER COUNTY CAPITAL RESOURCE CORPORATION, AS FOLLOWS:

Section 1. The Corporation hereby takes the following actions:

(A) Approves the election of the officers and the appointment of the Committees described in Schedule A attached hereto.

Section 2. The Corporation hereby authorizes the Chair of the Corporation to take all steps necessary to implement the matters described in Schedule A attached.

Section 3. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

James Malcolm	VOTING	_____
Diane Eynon, Ph.D.	VOTING	_____
Faye Storms	VOTING	_____
Michael J. Ham	VOTING	_____
Orlando Reece	VOTING	_____
Daniel Savona	VOTING	_____
Richard O. Jones	VOTING	_____

The foregoing Resolution was thereupon declared duly adopted.

STATE OF NEW YORK)
) SS.:
COUNTY OF ULSTER)

I, the undersigned (Assistant) Secretary of Ulster County Capital Resource Corporation (the "Corporation"), DO HEREBY CERTIFY that I have compared the foregoing annexed extract of the minutes of the meeting of the members of the Corporation, including the Resolution contained therein, held on January 19, 2022 with the original thereof on file in my office, and that the same is a true and correct copy of said original and of such Resolution contained therein and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (A) all members of the Corporation had due notice of said meeting; (B) said meeting was in all respects duly held; (C) pursuant to Chapter ___ of the Laws of 2022 (the "2022 Laws"), said meeting was open to the general public, and due notice of the time and place of said meeting was duly given; and (D) there was a quorum of the members of the Corporation, either in person or attending remotely in accordance with the 2022 Laws, throughout said meeting.

I FURTHER CERTIFY that, as of the date hereof, the attached Resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Corporation this ____ day of January, 2022.

(Assistant) Secretary

(SEAL)

SCHEDULE A

Officers of the Corporation	<p>Diane Eynon, Ph.D., Vice Chair/Assistant Treasurer</p> <p>Michael J. Ham, Secretary</p> <p>Orlando Reece, Assistant Secretary</p> <p>Faye Storms, Assistant Treasurer</p> <p>Daniel Savona, Assistant Treasurer</p>
Governance Committee Members	<p>Michael J. Ham, Chair</p> <p>Diane Eynon, Ph.D.</p> <p>Richard O. Jones</p>
Audit Committee Members	<p>Diane Eynon, Ph.D., Chair</p> <p>Michael J. Ham</p> <p>Faye Storms</p>
Finance Committee Members	<p>Faye Storms, Chair</p> <p>Diane Eynon, Ph.D.</p> <p>Michael J. Ham</p> <p>Richard O. Jones</p> <p>James Malcolm</p> <p>Orlando Reece</p> <p>Daniel Savona</p>

**ULSTER COUNTY CAPITAL RESOURCE CORPORATION
ANNUAL HOUSEKEEPING RESOLUTION 2022**

A regular meeting of Ulster County Capital Resource Corporation (the “Corporation”) was convened on January 19, 2022 at 10:00 o’clock a.m., local time, in public session via video conference.

The meeting was called to order by the (Vice) Chair of the Corporation and, upon roll being called, the following members of the Corporation were:

PRESENT:

James Malcolm	Chair
Diane Eynon, Ph.D.	Vice Chair/Treasurer
Faye Storms	Assistant Treasurer
Michael J. Ham	Secretary
Orlando Reece	Assistant Secretary
Daniel Savona	Assistant Secretary
Richard O. Jones	Chief Financial Officer/Member

Each of the members present participated in the meeting either in person or remotely pursuant to the signing into law on _____, 2022 of Chapter ___ of the Laws of 2022.

ABSENT:

STAFF PRESENT INCLUDED THE FOLLOWING:

Rose Woodworth	Chief Executive Officer
A. Joseph Scott, III, Esq.	Special Counsel

The following resolution was offered by _____, seconded by _____, to wit:

Resolution No. 0122-

RESOLUTION APPROVING CERTAIN ADMINISTRATIVE MATTERS OF THE CORPORATION.

WHEREAS, the Corporation is authorized and empowered by the provisions of Section 1411 of the New York State Not-For-Profit Corporation Law (the “NFPCL”) to take steps to relieve and reduce unemployment, promote and provide for additional and maximum employment, better and maintain job opportunities, instruct or train individuals to improve or develop their capabilities for such jobs, carry on scientific research for the purpose of aiding a community or geographical area by attracting new industry to the community or area or by encouraging the development of, or retention of, an industry in the community or area, lessening the burdens of government and acting in the public interest; and

WHEREAS, the NFPCL and the Corporation’s certificate of incorporation allow the Corporation to approve certain administrative matters; and

WHEREAS, the members of the Corporation desire to approve certain administrative matters;

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE ULSTER COUNTY CAPITAL RESOURCE CORPORATION, AS FOLLOWS:

Section 1. The Corporation hereby takes the following actions:

(A) Approves and confirms the policies described in Schedule A and contained in the Corporation's Policy Manual.

(B) Approves that this meeting shall constitute the annual meeting of the Corporation as provided in the By-Laws of the Corporation.

Section 2. The Corporation hereby authorizes the Chair to take all steps necessary to implement the matters described in Schedule A attached.

Section 3. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

James Malcolm	VOTING	_____
Diane Eynon, Ph.D.	VOTING	_____
Faye Storms	VOTING	_____
Michael J. Ham	VOTING	_____
Orlando Reece	VOTING	_____
Daniel Savona	VOTING	_____
Richard O. Jones	VOTING	_____

The foregoing Resolution was thereupon declared duly adopted.

STATE OF NEW YORK)
) SS.:
COUNTY OF ULSTER)

I, the undersigned (Assistant) Secretary of Ulster County Capital Resource Corporation (the "Corporation"), DO HEREBY CERTIFY that I have compared the foregoing annexed extract of the minutes of the meeting of the members of the Corporation, including the Resolution contained therein, held on January 19, 2022 with the original thereof on file in my office, and that the same is a true and correct copy of said original and of such Resolution contained therein and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (A) all members of the Corporation had due notice of said meeting; (B) said meeting was in all respects duly held; (C) pursuant to Chapter ___ of the Laws of 2022 (the "2022 Laws"), said meeting was open to the general public, and due notice of the time and place of said meeting was duly given; and (D) there was a quorum of the members of the Corporation, either in person or attending remotely in accordance with the 2022 Laws, throughout said meeting.

I FURTHER CERTIFY that, as of the date hereof, the attached Resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Corporation this ____ day of January, 2022.

(Assistant) Secretary

(SEAL)

SCHEDULE A

Confirmation of Regular Corporation Meeting Schedule	9:00 a.m. the third Wednesday of each month (following the UCIDA Meeting)
Appointment of Chief Executive Officer	Rose Woodworth
Appointment of Chief Financial Officer to the Corporation	Richard O. Jones
Staff of the Corporation	Christopher J. O'Connor, CPA, P.C. Attention: Rose Woodworth
Appointment of Accounting Firm of the Corporation	UHY, LLP
Appointment of Corporation Counsel	Hodgson Russ LLP
Appointment of Bond Counsel to the Corporation	Hodgson Russ LLP
Appointment of Bank of the Corporation and Accounts	Bank of Greene County & M&T Bank
Approval and Confirmation of Corporation Policies	<p>Mission Statement</p> <p>Audit Committee Charter</p> <p>Background Check Policy</p> <p>Code of Ethics</p> <p>Compensation Policy</p> <p>Defense and Indemnification Policy</p> <p>Discrimination & Harassment Policy</p> <p>Discrimination & Sexual Harassment Prevention Policy</p> <p>Enforcement of Agency Projects Policy</p> <p>Fee Schedule Guidelines</p> <p>Finance Committee Charter</p> <p>Governance Committee Charter</p> <p>Housing Policy</p> <p>Investment and Deposit Policy</p> <p>Local Construction Labor Policy</p> <p>No Extension of Credit Policy</p> <p>Organizational Chart</p> <p>Policy Regarding Public Comment at Agency Meetings</p> <p>Policy Respecting Uniform Criteria for the Evaluation of Projects</p> <p>Policy for Retained Jobs</p> <p>Procurement Policy</p> <p>Property Disposition Policy</p> <p>Public Access to Records of the Ulster County Industrial Development Agency</p> <p>Record Retention Policy</p> <p>Travel Policy and Discretionary Funds Policy</p> <p>Uniform Tax Exemption Policy</p> <p>Uniform Tax Policy Matrix</p> <p>Whistleblower Protection: Code of Conduct Policy</p>
Appointment of Contract Officer	Rose Woodworth
Appointment of Investment Officer	Richard O. Jones
Appointment of FOIL Officer	Rose Woodworth