

UCCRC

Ulster County Capital Resource Corporation

ULSTER COUNTY CAPITAL RESOURCE CORPORATION GOVERNANCE COMMITTEE MINUTES April 6, 2021

A meeting of the Governance Committee of the Ulster County Capital Resource Corporation was held on Tuesday April 6, 2021, at 11 A.M., or immediately following the Governance Committee meeting of the Ulster County Industrial Development Agency, via Zoom.

Roll Call:

The following committee members were present:

Michael J. Ham	Committee Chairman
Richard O. Jones	

The following committee members were absent with notice:

Diane Eynon

The following additional Agency members were present:

Additional Attendees:

Rose Woodworth	Chief Executive Officer
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The meeting was called to order at 11:14 A.M. by Committee Chairman Michael J. Ham.

ROLL CALL

The roll was called, and it was noted that a quorum was present.

APPROVAL OF MINUTES

The members of the Committee reviewed the draft minutes from the January 13, 2021 meeting.

Motion: Richard Jones, seconded by Michael J. Ham, moved to approve the minutes of the January 13, 2021 Governance Committee meeting.

Vote: The motion was unanimously adopted (2-0).

NEW BUSINESS

Contractor Complaint Procedure

The Committee discussed moving the contractor complaint procedure to the Audit Committee's next meeting since it was overlooked during the UCIDA's Governance Committee meeting.

Community Investment, Mentoring Program, and Harassment Policy

Motion: Richard Jones, seconded by Michael J. Ham, moved to accept the Community Investment Agreement and the Mentoring Program as previously reported in the UCIDA Governance Meeting as well as recommending the adoption of the Harassment Policy to the full Board.

Vote: The motion was unanimously adopted (2-0).

In the interest of time, the remainder of the agenda was tabled until the next Committee meeting.

PUBLIC COMMENT

No public comment received.

ADJOURNMENT

Motion: Richard Jones, seconded by Michael J. Ham, moved to adjourn the meeting.

Vote: The motion was unanimously adopted (2-0).

The meeting was adjourned at 11:19 A.M.

Respectfully submitted,

Michael J. Ham, Committee Chair