

UCCRC

Ulster County Capital Resource Corporation

ULSTER COUNTY CAPITAL RESOURCE CORPORATION GOVERNANCE COMMITTEE MINUTES March 31, 2022

A meeting of the Governance Committee of the Ulster County Capital Resource Corporation was held on Thursday March 31, 2022, at 3:19 P.M., immediately following the Governance Committee meeting of the Ulster County Industrial Development Agency via Zoom.

Roll Call:

The following committee members were present:

Michael J. Ham	Committee Chairman
Diane Eynon	
Richard O. Jones	

The following committee members were absent with notice:

Richard Jones

The following additional Agency members were present:

Additional Attendees:

James Malcolm	Chief Executive Officer
Rose Woodworth	Agency Counsel

A. Joseph Scott

The meeting was called to order at 3:01 P.M. by Committee Chairman Michael J. Ham.

ROLL CALL

The roll was called, and it was noted that a quorum was present.

APPROVAL OF MINUTES

The members of the Committee reviewed the draft minutes from the January 12, 2022 meeting.

Motion: Diane Eynon, seconded by Michael J. Ham, moved to approve the minutes of the January 12, 2022 Governance Committee meeting.

Vote: The motion was unanimously adopted (5-0).

PUBLIC COMMENT ON AGENDA ITEMS ONLY

There are no public comments.

OLD BUSINESS

Mentoring Program Update

Same as discussed in the Industrial Development Agency's meeting.

Policies to Be Created

UCIDA Fees Shared with UCCRC

There was no report.

Policies to Be Amended

Procurement Policy (NDA and RFP), Compensation Policy (site visits), & Labor Policy

- A. Labor policy is pending information from the litigation attorney at Hodgson Ross about the drug screening.
- B. Housing policy- Michael J. Ham will be recommending to the board to continue the moratorium for another 90 days.
- C. UTEP & Matrix- CEO Rose expresses how it was discussed the changes that were made in September and January. There was an agreement that once changes were made, it would be best to go to a public hearing.

NEW BUSINESS

Review Administrative Staff Contract

Discussed how CEO's Roses agreement will be coming to an end on June 30th. Rose expresses how there is a need to review the contract to make sure it had the verbiage that is needed to include all the random things they do as staff. There is a need to review the contract before the board meeting, April 20th. Chairman Michael J. Ham expresses how there will be a recommendation made to the full board at the next meeting.

ADJOURNMENT

Motion: Diane Eynon, seconded by Michael J. Ham, moved to adjourn the meeting.

Vote: The motion was unanimously adopted (5-0).

The meeting was adjourned at 3:22 P.M.

Respectfully submitted,

Michael J. Ham, Committee Chair